



GENinCode plc  
One, St Peter's Square,  
Manchester M2 3DE  
UK

Date: 3 June 2024

## **GENINCODE PLC – Annual Report 2023 and Notice of 2024 Annual General Meeting**

Dear Shareholder

Please accept this letter as notification that the Annual Report & Accounts of GENINCODE PLC (the “**Company**”) for the year ended 31 December 2023 and the Notice of the 2024 Annual General Meeting (the “**2024 AGM**”) have now been published on the Company's website at [www.genincode.com](http://www.genincode.com).

### **AGM attendance**

**The Company's 2024 AGM will be held at the offices of Cavendish Capital Markets, One Bartholomew Close, London EC1A 7BL on Thursday 27 June 2024 at 2.00 p.m.**

This letter does not contain the full details of the resolutions to be tabled at the meeting, and these are contained in the Notice of the 2024 AGM and should be read before you complete your vote. The Directors consider that the proposed resolutions contained in the Notice of the 2024 AGM are in the best interests of the Company and shareholders as a whole and unanimously recommend that you vote in favour of them, as they intend to do in respect of their own shareholdings.

If you wish to attend the 2024 AGM in your capacity as a shareholder of the Company, please bring this letter with you and on arrival hand it to the Company Secretary or Registrars; this will facilitate your entry to the meeting.

### **Proxy voting**

You will not receive a hard copy form of proxy for the 2024 AGM in the post. Instead, you will be able to vote electronically via the Link Investor Centre app or by accessing the web browser at <https://investorcentre.linkgroup.co.uk/Login/Login>. You will need to log into your Link Investor Centre account or register if you have not previously done so; to register you will need your Investor Code, this is detailed on your share certificate or available from our Registrar, Link Group.

In the case of CREST members, by utilising the CREST electronic proxy appointment service in accordance with the procedures described in the CREST Manual. In order for a proxy appointment or instruction made by means of CREST to be valid, the appropriate CREST message (a “**CREST Proxy Instruction**”) must be properly authenticated in accordance with Euroclear UK & International Limited's specifications and must contain the information required for such instructions, as described in the CREST Manual. The message must be transmitted so as to be received by the issuer's agent (ID RA10) by no later than 2.00 p.m. on Tuesday 25 June 2024.

If you are an institutional investor, you may be able to appoint a proxy electronically via the Proxymity platform, a process which has been agreed by the Company and approved by the Registrar. For further information regarding Proxymity, please go to [www.proxymity.io](http://www.proxymity.io). Your proxy must be lodged by 2.00 p.m. on Tuesday 25 June 2024 in order to be considered valid or, if the meeting is adjourned, by the time which is 48 hours before the time of the adjourned meeting. Before you can appoint a proxy via this process you will need to have agreed to Proxymity's associated terms and conditions. It is important that you read these carefully as you will be bound by them, and they will govern the electronic appointment of your proxy. An electronic proxy appointment via the Proxymity platform may be revoked completely by sending an authenticated message via the platform instructing the removal of your proxy vote.

Voting by proxy prior to the 2024 AGM does not affect your right to attend the 2024 AGM and vote in person should you so wish. Proxy votes must be received by no later than 2.00 p.m. on Tuesday 25 June 2024.

You may request a hard copy form of proxy directly from the Registrars, Link Group, on Tel: 0371 664 0391. Calls are charged at the standard geographic rate and will vary by provider. Calls outside the United Kingdom will be charged at the applicable international rate. Lines are open between 09:00 – 17:30, Monday to Friday excluding public holidays in England and Wales.

Alternatively, you can request a hard copy form of proxy by emailing [shareholderenquiries@linkgroup.co.uk](mailto:shareholderenquiries@linkgroup.co.uk).

Thank you for your continued support as a shareholder of GENINCODE PLC.

Yours faithfully

**Paul Foulger**  
**Company Secretary**

This letter has been sent to registered shareholders who have elected to receive communications electronically and to certain beneficial owners of shares who have been nominated by their registered holders of shares to enjoy information rights in accordance with section 146 of the Companies Act 2016 (“nominated persons”). **Such nominated persons are advised that, in order to vote at the forthcoming AGM, they must issue an instruction to the registered holder of their shares.** The Company may only accept instructions from registered holders of its shares, and it would therefore be unable to act upon any instructions received by nominated persons.